



# Access To Farms

## Countryside Educational Visits Accreditation Scheme

### Booking Form

Access To Farms (ATF) is offering training to farmers who host visits from schools. On completion this will result in an Open College Network (OCN) award, and ATF will provide you with a logo and certificate of achievement to use for promotional purposes.

Course code: \_\_\_\_\_ Date of first Unit: \_\_\_\_\_

Name \_\_\_\_\_

Please circle: are you an Employer or Employee. Male/Female: M / F

Farm name \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_ Telephone number \_\_\_\_\_

E-mail \_\_\_\_\_

Contact mailing address (if different to above):

#### Costs

The subsidised course fee includes accreditation through the Open College Network.

For **training** only the fee is: £75 + VAT (total **£88.13**)

If you wish to pay for training and farm accreditation in one cheque the fee is: £135 + VAT (total **£158.63**)

I enclose a cheque for £ \_\_\_\_\_

Your cheque should be made payable to "FACE", and posted with this form. (FACE administers the CEVAS funds on behalf of the Access To Farms partnership) (VAT No 646 9219 08)

You MUST sign and date the form overleaf

Post completed forms and cheque to:

Ian Egginton-Metters, ATF, c/o 61 Marston Lane, Frome, Somerset BA11 4DR  
For enquiries please telephone: 01373 302204 or email: ian@farmgarden.org.uk

Continued overleaf →

#### Secretariat c/o

FACE, Arthur Rank Centre  
Stoneleigh Park  
Warwickshire CV8 2LZ  
024 7685 3089  
Email: janet@face-online.org.uk

#### Partners

**Country Land & Business Association**  
01785 284722  
www.cla.org.uk

**Country Trust**  
01728 720 176  
www.countrytrust.org.uk

**Countryside Foundation for Education**  
01422 885566  
www.countrysidefoundation.org.uk

**Department for Children, Schools and Families**  
020 7273 5072  
www.teachernet.gov.uk/growingschools

**Department for Environment, Food and Rural Affairs**  
020 7238 5993  
www.defra.gov.uk

**Farming And Countryside Education**  
024 7685 8261  
www.face-online.org.uk

**Federation of City Farms & Community Gardens**  
0117 923 1800  
www.farmgarden.org.uk

**Groundwork**  
0121 237 3631  
www.groundwork.org.uk

**Linking Environment And Farming**  
02476 413911  
www.leafuk.org

**National Farmers Union**  
024 7685 8500  
www.nfuonline.org.uk

**National Farm Attractions Network**  
01536 513397  
www.farmattractions.net

**National Trust**  
01663 750372  
www.nationaltrust.org.uk

**Natural England**  
www.naturalengland.gov.uk

**Soil Association**  
0117 914 2440  
www.soilassociation.org

Office use only: Booking No: \_\_\_\_\_ £ received: \_\_\_\_\_ Date: \_\_\_\_\_

### What does the training course involve?

The training sessions are based on three units. These are:

1. Preparing for Farm Visits
2. Food, Farming and the Countryside in the National Curriculum
3. Talking to Pupils, Students and Teachers.

On these courses between the sessions you may be asked to gather 'evidence' to support the topics being studied. It might include a leaflet you have made or a sample risk assessment. Some of you will already have the evidence in which case please bring to the course while others will be helped to produce it during the course.

### What other help is available?

A folder of course materials containing examples of evidence and information sheets will be provided from which to produce templates etc. You may also later access this information, and more, via the FACE/ATF website.

### What does the ATF Accreditation scheme consist of?

ATF has developed the scheme in two parts which both accredits the person who is working with school groups and endorses the farm premises as being appropriate for school visits.

This **training course** is the first part of that scheme - the accreditation of the person working with school groups. The scheme as a whole is known as the Countryside Educational Visits Accreditation Scheme (CEVAS).

The **farm accreditation** is undertaken by an independent company, CMS UK. A checklist of evidence that you will need to provide - along with full information about the scheme and conditions - will be sent on request from the ATF address below. Whilst the farm needs to be working with a CEVAS trained person before applying for accreditation, the pack can be sent at any time for you to understand what is involved and begin to gather the required evidence. A CEVAS farm accredited certificate, logo and plaque will be made available for publicity purposes.



### Your specific needs

We need to make sure that the room, equipment and other facilities are suitable for all trainees:

#### Please indicate if you will...

- ... be using a wheelchair? \_\_\_\_\_
- ... require an assisted parking space? \_\_\_\_\_
- ... be accompanied by a personal assistant? \_\_\_\_\_
- ... require any particular food, or cannot tolerate any food types? \_\_\_\_\_

If yes please specify:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_