

Job Title: Livestock Assistant

SALARY	National Minimum Wage
HOURS	Dependant on contract
REPORTS TO	Livestock Manager/ Livestock Supervisor
REPORTING TO THIS POSITION	None

JOB PURPOSE

- To assist and support the Livestock Manager & Livestock Supervisor in the day to day running of the farm.

ANIMAL WELFARE

- Assist in the daily husbandry and welfare of animals on the Farm – this includes: feeding, cleaning, grooming, providing water and moving animals around the site.
- To administer basic veterinary treatments under the supervision of the Livestock Manager
- Help to develop and improve animal enclosures so as to increase the level of animal welfare and enrichment.
- Ensure that the pathways across the site are swept clean and free of animal excrement, hay or other debris.
- To ensure that the farm adheres to all relevant legislation relating to animal welfare as outlined in the organisation's Animal Welfare Policy.

CUSTOMER SERVICE

- Interact with visitors to promote the work of the Farm
- Assist in all emergency procedures and evacuations
- Support the Farm's income generating activities, including the delivery of informative talks and tours to visitors of all ages.
- Assist with the cleaning of the public areas where necessary.
- Dealing with the public in a polite manner and ensuring volunteers behave appropriately

EDUCATION

- To assist the farm's staff in the provision of volunteering and educational opportunities to people of all ages and abilities, including children and vulnerable adults.
- Assist with on and off-site educational activities (including regular farm tours) where required.
- Promote and adhere to the Farm's Safeguarding policy.
- Run school clubs
- Help out with activities and events as required.
- Assist in the supervision of volunteers and young people.

JOB DESCRIPTION

HEALTH & SAFETY

- Closely follow all relevant Health & Safety Procedures and Protocols and ensure that volunteers adhere to these.
- To identify potential risks to staff, public or volunteers and assist in rectifying these if safe to do so.

COMMUNICATION

- Attend and participate in regular team meetings
- Promote the Farm in a positive manner at all times.
- Ensure all communications are conducted in a clear, concise and professional manner at all times.

GENERAL

- React to unexpected operational challenges in a calm, efficient and professional manner.
- To carry out any other reasonable duties within the overall function of the job.
- To participate in training and other learning activities and performance development as required.

Personal Specification

	ESSENTIAL	DESIRABLE
QUALIFICATIONS		<ul style="list-style-type: none"> • Minimum NVQ Level 2 or equivalent qualification in Animal Care/Agriculture • Additional practical/academic qualifications in livestock related areas
WORK RELATED EXPERIENCE	<ul style="list-style-type: none"> • Experience of working with livestock. • Experience of working with young people. 	<ul style="list-style-type: none"> • Experience of working in a community farm. • Experience of working with adults and children with physical and/or learning disabilities.
KNOWLEDGE & SKILLS	<ul style="list-style-type: none"> • Good numeracy, literacy skills, with the ability to keep accurate records. 	
PERSONAL QUALITIES	<ul style="list-style-type: none"> • Excellent communication • A positive team player • Personable and able to deliver information to visitors and volunteers. • Able to work weekends and flexible to the needs of the job. • Organised and efficient 	
OTHER	<ul style="list-style-type: none"> • Consent to an enhanced DBS • Able to meet the physical requirements of the role. 	<ul style="list-style-type: none"> • Qualified First aider