

# Job Advert: x2 Freelance Education Officers



## 1. About Brockwell Park Community Greenhouses

Brockwell Park Community Greenhouses (BPCG) is a community garden in the centre of Lambeth's Brockwell Park. The site includes an orchard, a series of demonstration gardens, a walled herb garden, two large greenhouses and the recently built Brockwell Barn.

BPCG has a vibrant and committed community of volunteers who contribute to helping people grow through learning and learn through growing. A small team of six staff run the garden volunteering scheme, school visits, family events, courses and workshops. Visitors, volunteers, and members learn about conserving the environment and wildlife, appreciating nature, and understanding organic gardening and food growing – all within a friendly community atmosphere. We recently finalised a new [five-year strategy](#) and [volunteer engagement plan](#) that will guide our work and growth in the coming years.

## 2. About the Role

We are looking for x2 freelance Education Officers to develop and deliver engaging, nature-based learning experiences for children, young people and families at Brockwell Park Community Greenhouses. Working closely with and reporting to the Education Programme Manager, you will help to plan and deliver a varied programme of activities including school sessions during term time, holiday clubs and workshops during school holidays, and family events and activities throughout the year.

Education sessions generally take place Monday to Wednesday between 9am and 3pm, with work offered on a flexible, sessional basis according to programme needs and your availability.

The role also offers opportunities to contribute to the development of new initiatives and programmes as they arise.

This role will initially focus on supporting our Kids' Nature Summer Holiday Club from 27th July to 26th August 2026, including facilitating activities and providing lunchtime cover. There are a minimum of 13 shifts available during the summer holiday programme.

We are recruiting for two freelance Education Officers to support delivery of the programme, with opportunities for additional sessional work throughout the year.

## 3. About You

You are an enthusiastic and confident educator with experience of delivering engaging, hands-on learning experiences for children and young people, and a genuine passion for connecting people with nature, food growing and the environment. You are comfortable working with a wide range of groups and ages, including schools, early years, SEND groups and families, and are able to adapt your communication and teaching style to meet different needs and make everyone feel welcome, included and able to participate.

You are organised and proactive, able to prepare and deliver sessions independently while managing the associated administration and record-keeping effectively.

You take pride in creating safe, inclusive and inspiring learning environments and understand the importance of health and safety and safeguarding when working with children and young people.

A love of nature goes without saying, as does experience of working or volunteering in an educational, community or outdoor learning setting.

## **4. Responsibilities and Duties**

### ***Session Delivery and Facilitation***

- To develop, prepare and deliver nature-based learning sessions for a range of audiences including preschool groups, primary and secondary school classes, SEND groups, and holiday workshops and activities.
- To adapt activities, teaching approaches and learning environments to support the participation and inclusion of people with a range of ages, abilities, needs and backgrounds.
- To support education volunteers to assist in the delivery of sessions.
- To work independently and proactively, managing workload, preparation and administration to ensure the smooth delivery of sessions and activities.
- To contribute to the ongoing development of the education programme in consultation with the Education Programme Manager.

### ***Programme Development, Monitoring and Promotion***

- To keep records of sessions, data and evidence so that activities can be monitored, evaluated and improved.
- To assist with promoting education services to local schools, community groups and members of the public as required.
- To contribute ideas, feedback and learning to support the continued development of the programme.

### ***Health, Safety and Safeguarding***

- To take responsibility for the health and safety of groups using the site, working in accordance with relevant risk assessments and policies.
- To comply with safeguarding and health and safety policies and procedures and report any concerns promptly and appropriately.
- To keep resources, equipment and learning areas clean, organised and safe to use, and report any issues or resources requiring replacement or replenishment to the Education Programme Manager.
- To support participants to engage with the site respectfully and sustainably, helping to care for the gardens, growing spaces, wildlife habitats and shared resources during sessions.

### ***General***

- Any other duties reasonably requested by the Education Programme Manager.

## **5. Person Specification**

### ***Essential Criteria***

- Experience working with children in an educational or recreational setting.
- Experience planning and delivering sessions for children and young people. We are particularly interested in those with experience with SEND groups and/or teenagers/young adults.
- Ability to communicate enthusiastically and effectively with children and young people, adapting teaching for different ages, abilities and needs.
- Passion for nature, wildlife, gardening or related environmental issues, with a good level of knowledge in at least one of these areas.
- Good problem-solving skills and the ability to adapt to changing circumstances, including weather conditions, participant needs and site changes.
- Good record-keeping and administrative skills.
- Ability to work independently and manage workload proactively with minimal supervision.
- Experience using email and shared online systems for communication and administration, including Google Workspace tools such as Gmail and Google Drive.
- Commitment to safeguarding, equality, diversity and inclusion in all aspects of work with children and young people.

- Willingness and ability to work outdoors in all seasons and weather conditions.

### ***Desirable Criteria***

- A degree or diploma in a relevant subject such as education, childcare, horticulture or a related field.
- A teaching qualification (e.g. PGCE, BEd, QTS, HLTA or EYTS).
- Level 3 Forest School Leader Award or similar outdoor learning qualification.
- Experience leading outdoor activities with children or young people
- Experience supporting or supervising volunteers within educational or community settings.
- Current first aid qualification.
- Current food hygiene qualification.

## **6. Additional Details**

- Pay: £19/hour. You will be expected to invoice for your hours and to be registered as self-employed (be able to provide a Unique Tax Reference)
- Contract: Freelance, ongoing contract
- Working Location: BPCG
- Reporting to: Education Programme Manager
  
- **Hours:** This is a freelance role offered on a flexible, ad hoc, sessional basis. Sessions typically run from Monday to Wednesday between 9:00am and 3:00pm, depending on programme requirements and your availability. We are currently able to offer work equivalent to a minimum of one day per week, with opportunities for additional sessions likely to become available.

## **7. How to Apply**

Email a one page cover letter, CV and a completed equality and diversity monitoring form to [education@brockwellgreenhouses.org.uk](mailto:education@brockwellgreenhouses.org.uk) by 12 noon on the Wednesday 8th July 2026.

You are welcome to get in touch before applying if you have any questions.

Shortlisted candidates will be offered an interview to take place on Monday 13th, Tuesday 14th, or Wednesday 15th July 2026.

Training: Monday 20th, Tuesday 21st or Wednesday 22nd July 2026  
Start date: Monday 27th July 2026 (for summer club)

BPCG is committed to celebrating and promoting diversity. We welcome applications from people of all backgrounds and encourage you to apply even if you don't meet every requirement. Please let us know if you need any accommodations to support your application process.

BPCG is committed to safeguarding and promoting the welfare of children and vulnerable adults. This post is subject to an enhanced DBS check.