



Larkrise Community Farm

## Equine Support and Weekend Worker

### Job Description & Personal Specification

**Reports to:** Equine Support Worker

**Job Purpose:**

- i) To assist in ensuring all equids are kept in good health and condition and stable management tasks are completed to a high standard.
- ii) To ensure all equids are looked after at the weekends.
- iii) To assist the Equine Lead in delivering sessions with students, as and when necessary.

**Main Duties and Responsibilities:**

Equine responsibilities

- Work with Equine Lead to ensure all equids are kept in good health and condition.
- Monitor and record treatments and/or medication administered to any equid.
- Ensure high standards of hygiene, welfare and work practices are maintained.
- Ensure all equipment is correctly maintained and stored.
- Ensure all work, store and delivery areas are kept clean, tidy and secure in compliance with COSHH regulations and the Health and Safety at Work Act 1974 (as amended).
- Carry out other duties as may be reasonably required within the general remit of the role.

Weekend responsibilities

- Ensure all equids are looked after, specifically:
  - Poo picking and mucking out;
  - Preparing and filling nets and donkey play balls;
  - Changes of rugs;
  - Applying creams and sprays, as directed by the Equine Lead;
  - Making up and giving feeds;
  - Other tasks as and when required, as directed by the Equine Lead
- Ensure high standards of hygiene, welfare and work practices are maintained.
- Ensure all equipment is correctly maintained and stored.
- Carry out other duties as may be reasonably required within the general remit of the role.

Education responsibilities

- Support Equine Lead to ensure students are supported to a high standard.
- Support Equine Lead to train new volunteers to carry out stable management and groundwork activities.
- Work with small groups of students to deliver supported sessions on the Equine section.



## Larkrise Community Farm

**Days/Hours:** This role is a total of 16 hours per week: 10 hours between Monday and Friday, ideally 5 hours on Monday and 5 hours on Friday, however there is some flexibility here. Weekend hours are 8-10am and 3-4pm on Saturday and Sunday.

**Salary:** £11,024

**Start date:** asap

**The Person** - *Qualification, experience and skills*

<b>Qualifications and Training</b>	<b>Essential (E) / Desirable (D)</b>
Level 3 horse management/BHS stage 1 or equivalent	<b>D</b>
First Aid trained preferred but not essential, as training will be given.	<b>D</b>
<b>Experience</b>	
Either owning or working with horses for two or more years	<b>E</b>
Must be able to work on own initiative and take responsibility for one's own actions, and work well as part of a small team	<b>E</b>
Ability to engage and communicate with a wide range of people	<b>E</b>
Previous experience with Special Educational Needs and/or Disabilities	<b>D</b>
Excellent organisation and time management skills.	<b>D</b>
A positive, can-do attitude	<b>E</b>
A willingness to be flexible	<b>E</b>
Excellent written and verbal communication skills, educated to GCSE/O Level equivalent grade C/5 in Math's and English Language.	<b>E</b>

**The Selection Process**

Shortlisted candidates will be invited to Larkrise Community Farm where they will have a tour of the farm and an interview. Candidates may be required to complete a technical task. Larkrise Community Farm is committed to safeguarding and promoting the welfare of children and young people, as detailed in Part 3 (Safer Recruitment) of the Keeping Children Safe in Education 2025 guidance document. Applicants will be asked for proof of right to work in the UK and undergo child protection screening, including online checks, checks with past employers and the disclosure and barring service.

Please note we cannot accept CVs. All applications must be made using our Application Pack. If you have any queries about this position, please contact Larkrise Community Farm at [business@larkriefarm.org.uk](mailto:business@larkriefarm.org.uk).

**Safeguarding & DBS Policy**

Larkrise Community Farm is committed to Safeguarding. We recruit in line with the Safer Recruitment Guidance set out by the Department for Education in Keeping Children Safe in Education. As this post involves contact with children under 18 years of age and vulnerable adults, the successful candidate will have a current Disclosure and Barring Service check (DBS) that is also subscribed to the Update Service. If you do not have a current DBS that is subscribed to the update service, this will be carried out by the Farm. The level of check required for this job is an Enhanced Disclosure for unsupervised working with the Child and Adult Workforce, and a Children Barred list check. DBS checks are requested in the strictest confidence.

**Rehabilitation of Offenders Act**

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job. You must, therefore, disclose whether you have any previous convictions.

This role may engage in regulated activity with children, thus if the applicant is barred from engaging in this activity it is an offence for them to apply.