

Becoming Covid-Secure

Millman Street Site Focus. May 2020

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Millman Street

The good news - will only require relatively minor adaptations to the facility & structure.

The challenge is in changing behaviours whilst maintaining our ethos and culture



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WHY?

The transmission of COVID-19 is thought to occur mainly through respiratory droplets generated by coughing and sneezing, and through contact with contaminated surfaces.

The predominant modes of transmission are assumed to be droplet and contact.

This is consistent with a recent review of modes of transmission of COVID-19 by the World Health Organization (WHO).

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WHY?

Guiding principles:

- We will follow & implement PHE guidelines
 - Safety of staff and members is paramount
- Keep local - mitigate use of public transport
 - Staff - default position is work from home
 - Members - within walking distance
- By invitation only to re-started physical sessions
- Digital sessions to continue for foreseeable future
 - New mix of digital and physical sessions
- We will lead by example, reminding each other of the guidelines and constructively confronting if not followed

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Entrance / Exit



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Entrance / Exit

- Communal street entrance
 - Pro - automatic door opening!
 - Con - many fingers on the buzzer entry
- Emphasis must be on hand sanitisation as soon as possible upon entry to our space
 - Not practical until HCA entrance
- Ramp handrails will require regular cleaning
- All access points to be kept clear and tidy - the fewer things liable to be touched the better
 - Fire exit doors can be propped open (weather dependant)
 - Ideally separate entrance point and exit point
 - Grey doors to be entrance?
 - 3 fire exit doors to be exits?

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Centre main room



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Centre main room

- Pros: fair amount of natural light, ventilation and space
- Cons: we have filled the available space
 - Pros - we can declutter
 - But - we are not a hospital and we need to find the balance between being clutter free and still a warm welcoming space
- Shared equipment will need strict infection control
 - Wheelchairs / Walkers
 - Books / magazines / newspapers
 - Activities / games
- Minimise close contact as much as possible
- Minimise shared contact as much as possible
- What do we need to do to ensure our staff / volunteers consistently follow these guidelines?

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Garden area



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Garden area

- Rethink how we use this space creatively:
 - To allow for walkway and seating
 - To allow for gardening to continue
- Encourage being outside whilst maintaining distance
 - Limited numbers at any one time
 - May have to 'rota' time slots
- Remove as much shared touch-points as possible
 - Area needs to be kept clear and tidy

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Side rooms



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Side rooms

- Computer room will need to be reconfigured & decluttered
 - Only one person at a time, possibly two
- Cloakroom - one person room
 - Review how and when we use this space
- Office room - one person room
 - Sense check what is kept in this room - for what purpose and how often used?
- Same principle to be applied to entire centre
 - Storage stock-take to be carried out
 - Is there alternative storage solutions?

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Kitchen



- Re-opening kitchen timing tbd?
- Size & nature of the work - now a one person workspace
- Open entrance to kitchen
- Larder & cold storage in separate side room; ie walking out of kitchen through member area
- Paperwork to be removed from work tops
- Need a solution to ad hoc tea/coffee making?

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Store room / Larder



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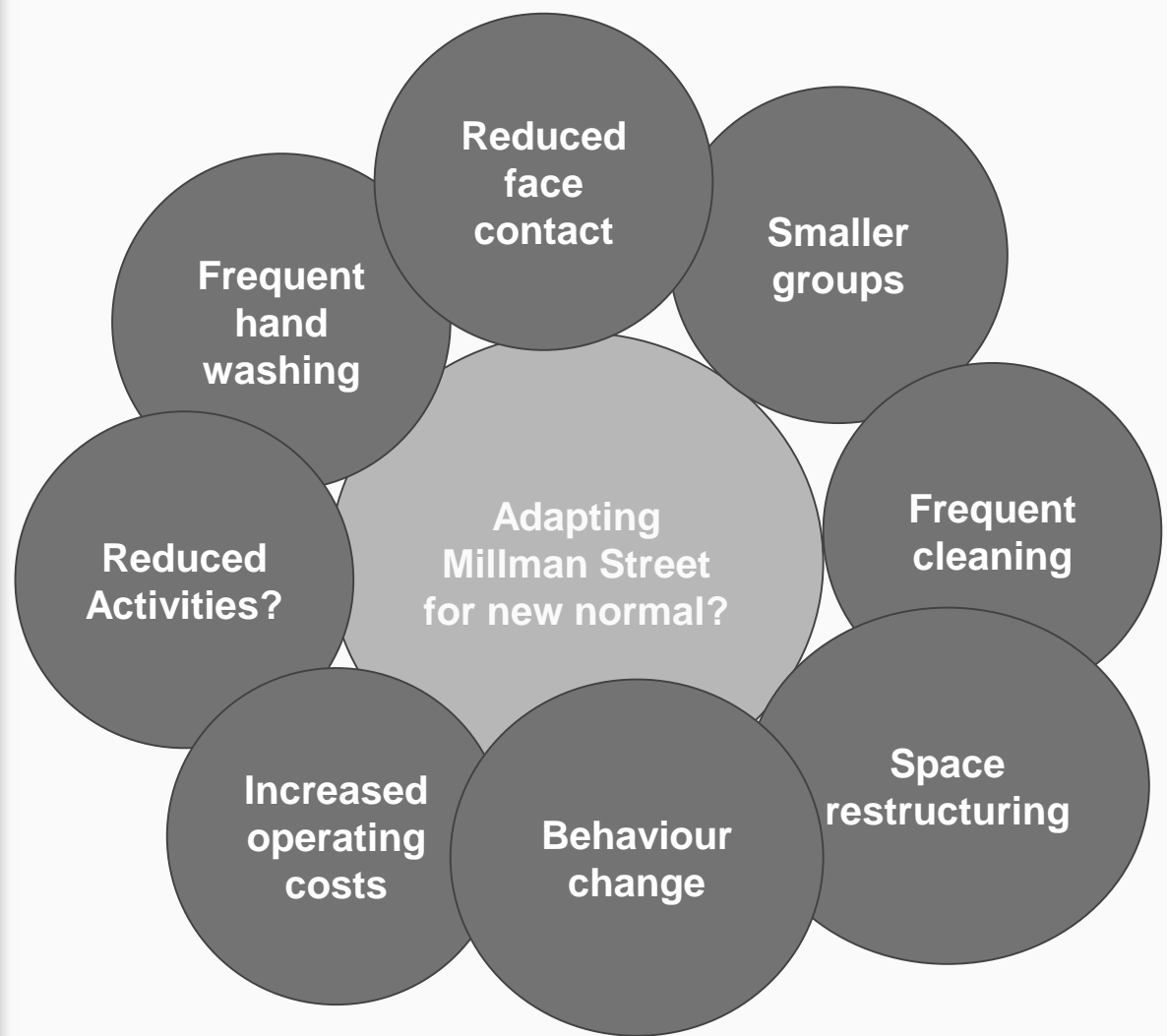
June priorities

- Store room / Larder area to be tidied and cleaned
- Storage stock take to be carried out
 - Alternate storage solutions to be sourced
- Signage and floor marking to be created / purchased
- Increased infection control measures to be implemented
 - Eg hand sanitisation / washing
- Kitchen re-opening to be determined
- Updated risk assessment to be carried out
- Male toilet - spacing to be reviewed
- Computer room and cloakroom to be reconfigured
- Main centre room and garden area to be reconfigured
- Access points for entrance / exit to be decided

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Next steps..?



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