Engagement and Development Support Officer

Cultura Trust, Morpeth, Northumberland NE61 6BLA

Place of work: Home based, but with essential access when required at Camp Farm, Camp Side, Maryport, Cumbria, CA15 6NX, and in Maryport, plus any visits and meetings offsite as required in the local area or Cumbria.

Duration: to commence asap and complete by 31 March 2021

Remuneration: up to £7,500 including disbursements

Hours: flexible part-time as required, including, if necessary, evening and weekend working

Status: can be self-employed (preferred) or employed

Purpose: to produce an inclusive learning plan for the farm – its land (agriculture, horticulture, animals), archaeology, buildings, proposed town centre premises.

Induction will include visiting the farm and Maryport and being briefed on the vision and supporting information (World Heritage Site, scheme, biodiversity, renewable energy) to undertake the following activities:

• Develop the terms of reference for a learning plan to enable the whole farm vision and complement the other project objectives; the learning plan to cover development and operation (which will be phased in a continuous and overlapping process);

•Map current provision of social and care farming in Cumbria, evaluate what works and why, and what has not worked or is missing and why, concluding with a SWOT analysis and lessons for this project as a brief to position proposals within the market context of wider provision;

•Evidence and indicate levels of need by categories for the catchment area for the project;

•Identify levels of formal, non-formal and informal learning, including VET and accreditation,

•In developing the learning plan, help Cultura nurture working relationships with prospective partnerships and networks, securing if possible ‘in principle’ indications of commitment;

•Work with Cultura to inform the scope, options, viability and priorities of all learning activities (land, archaeology, buildings, town centre premises–development project office becoming farm shop/training venue and staff accommodation), including expressing these as SMART targets;

•Prepare with Cultura an indicative prospectus and budget of learning activities’ capital and operating income and expenditure, including possible prescribed services and referrals. The ability to undertake local visits and meetings is subject to COVID restrictions, hence a realistic aim to do what we can, accepting a flexible budget.

Applicants should supply:

•A short profile or CV highlighting relevant experience, especially of development or management of social and care farming within the wider context of learning, and the specific roles described above;

•A short statement of how you believe you are well-placed to fulfil the role in the available time;

•What you would charge (self-employed; preferred) or expect to be paid (employee) per hour, and therefore how much of your time the budget will buy;

•A couple of references.

This post is supported by the DCMS Culture Recovery Fund.

Any enquiries and applications submitted in confidence (asap, no deadline) to: Graham Bell, Director, Cultura Trust: [graham.bell@culturatrust.org](mailto:graham.bell@culturatrust.org), 07815 874423 (email in advance of a call).